

**Instructions:**

- **Reference the [College of Global Futures Grade Appeal and Academic Grievance Policy](#).** If you have already tried to resolve the situation informally as outlined in Step 1, you may submit this form to appeal a grade or the results of a defense or exam.
- **Complete Part 1** and prepare supporting documentation.
- **Submit completed form and supporting documentation to [CGF@asu.edu](mailto:CGF@asu.edu).**

**Part I: Completed by student**

Name	
ASU Email	ASU ID
Academic Unit of Course or Program <input type="checkbox"/> College of Global Futures (CGF) <input type="checkbox"/> School for the Future of Innovation in Society (FIS, GTD, HSD, IGD, PIT) <input type="checkbox"/> School of Complex Adaptive Systems (AML, CAS, BMY) <input type="checkbox"/> School of Ocean Futures (SEA) <input type="checkbox"/> School of Conservation Futures (CNV) <input type="checkbox"/> School of Sustainability (EMS, SOS, SFS)	
Program you are enrolled in	
Type of Appeal or Grievance <input type="checkbox"/> Course <input type="checkbox"/> Comprehensive Exam <input type="checkbox"/> Defense	
Course Number and Name (if applicable)	Instructor / Faculty Chair
Have you already tried to resolve the situation informally with the instructor / faculty chair? <input type="checkbox"/> Yes <input type="checkbox"/> No	
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Grade Appeal/Academic Grievance (Please describe what you are appealing and attach supporting documentation.)

Student Signature

Date

**Part II: Completed by school designee**

Name	
Signature	Date
Outcome/Comments	

**Part III: Completed by college designee (if moved to the college)**

Name	
Signature	Date
Outcome/Comments	